

HEFOR21 CAMPUS TRANSFER FORM

STUDENT DETAILS			
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	SCEI-HE Student ID	
Student First Name		Student Family Name	
Date of Birth			
Email		Phone	

CURRENT COURSE DETAILS	
Course Name	<input type="checkbox"/> 099214A Bachelor of Health and Community Services
	<input type="checkbox"/> 102401A Bachelor of Early Childhood Education

CAMPUS TRANSFER DETAILS	
New Campus <i>(please tick)</i>	
<input type="checkbox"/>	Adelaide
<input type="checkbox"/>	Melbourne

Effective Date of transfer *(please fill out)*

Year	Semester

Personal Statement
Please state the reasons for transferring.

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DECLARATION

<input type="checkbox"/>	I, hereby declare that all the information provided in this form is true and correct
<input type="checkbox"/>	I have read and understood the relevant SCEI-HE policies
<input type="checkbox"/>	I understand it is my responsibility to update my personal details at the new location
<input type="checkbox"/>	I understand the timetable and course plan at the new campus may be different from the current timetable and course plan at my current campus
<input type="checkbox"/>	I am aware of it is my responsibility to seek advice from agent/ DHS about the possible impacts to my student visa (International students only)

IMPORTANT NOTICE FOR STUDENTS	Please discuss your situation with your academic staff and/or student welfare before submitting your application. Ensure that all the supporting documents (if applicable) are attached with this application.
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Student Name	Student Signature	Date

FOR OFFICE USE		
To be completed by the SCEI-HE student administration.	Received by	
	Received date	
	Processed by	
	Processed Date	
	<input type="checkbox"/>	All required sections provided, completed and signed
	<input type="checkbox"/>	COE updated
	<input type="checkbox"/>	Student is notified in writing

All information contained in this document is subject to Privacy Act (1988) Privacy Act and Health Records Act 2001. Information will only be shared with the appropriate government agencies in line with relevant policies pertaining to enrolment, Student Visa and census reporting as per legislative requirements.